

AFRICAN MINISTERIAL CONFERENCE ON SCIENCE AND TECHNOLOGY

(AMCOST III)

THIRD ORDINARY SESSION

12TH TO 16TH NOVEMBER 2007

MOMBASA, REPUBLIC OF KENYA

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which will allow access for delegates accompanying Ministers or Heads of Delegation to the plenary sessions. Accredited Observers will be given one access pass per delegation, which will allow access to the plenary sessions.

The delegates accompanying the experts will be restricted to three.

c. Experts' Meeting (Senior Science and Technology Officials)

The Meeting of Senior Science and Technology Officials will take place at the Sarova Whitesands Hotel Baraza Hall from Monday, 12th to Wednesday 14th November 2007.

4. RECORDS AND DOCUMENTS

a. Distribution

Documents for the meeting will be distributed via E-mail to all Africa Union member states and will also be available on the AU website.

Documents and notices issued during the meeting will be available from the Document Distribution Centre, located close to conference rooms.

b. Delegation Directory

Delegations are requested to inform both the African Union Commission and the host Government of their delegation details as early as possible. The African Union Commission in Addis Ababa and the Conference Director in Nairobi will share all information concerning delegations.

A Provisional Delegates List will be issued in Mombasa before the start of the Meeting. The Delegation Form to be filled in advance of the meeting will serve as the basis for compiling the Provisional List. Delegations will be required to verify names, designations and other information in the Provisional List and to inform the Conference Director of any amendments as soon as possible after their arrival. A final amendment version of the Delegates List will be issued after commencement of the Meeting.

5. ACCREDITATION

The Government of Kenya will be responsible for registration, security passes and information kits. Delegates will be required to register for the meeting on arrival and will be issued with a security pass. Security passes should be worn at all times including at social functions.

Delegates are requested to complete the Delegation Registration Form at Annex A with details of their delegation in order of protocol and return it to the Commission of African Union with a copy to the Conference Director. The completed form must be returned by 7th November 2007.

6. SECURITY

Security arrangements for delegation will be the responsibility of the host Government. Personal Security Officers accompanying Heads of Delegation must identify themselves to the Kenyan authorities at the point of entry into the country. Ministers attending the conference will be provided with a close protection officer by the host country.

It should be noted that the importation into and possession of firearms in Kenya without the necessary authorization is illegal. International Civil Aviation Regulations prohibit the carriage of firearms on commercial aircraft. For further information concerning security issues and the carriage of firearms please contact:

Mr. Samwel Oreta

7. ARRIVAL AND DEPARTURE

a. International Flight Connections, Border Crossing and Road Network

Kenya is a regional travel hub and has connections by a large number of airlines from all over the world particularly those from Europe, Asia and other parts of Africa. Kenya Airways, the national carrier is a major player in African air travel. The airline has extensive national regional and international network with a modern fleet services that meets global standards.

There are scheduled flights to a number of local destinations from Nairobi: Mombasa, Kisumu, Malindi, Lamu, Nanyuki, Lokichogio, and the national parks and game reserves of Maasai Mara, Amboseli and Samburu.

The Moi International Airport is situated in Mombasa. Arrivals will be at the Jomo Kenyatta International Airport in Nairobi with direct connections to Moi International Airport in Mombasa. Mombasa is approximately 500 km Southeast of Nairobi.

Kenya shares borders with Uganda, Tanzania, Somalia, Sudan and Ethiopia.

b. Notification of Travel Schedules

The Hotel Accommodation Reservation Form is attached at **Annex B** and a form containing hotel information and tariffs at **Annex C**. Delegates are also requested to complete the Travel Form at **Annex E**, providing date and time of arrival and flight information. These forms should be returned to Commission of African Union and copied to the Conference Director by no later than 5th November 2007. **This information is crucial to facilitate protocol, transport and security arrangements. Any change in travel plans should be transmitted to Commission of African Union by fax or email immediately.**

Please forward details of your reservations to Commission of African Union to arrange the necessary transfers upon arrival in Kenya.

DELEGATES ARE STRONGLY ADVISED TO MAKE THEIR FLIGHT ARRANGEMENTS EARLY.

c. Entry Requirements

All persons entering Kenya must be in possession of a valid passport. Information provided by the host Government about entry requirements and visa fees is attached at Annex D. Information on Kenyan diplomatic missions overseas is available on the Ministry of Foreign Affairs' Website at: www.mfa.go.ke.

Delegates are advised to ascertain entry requirements for transit stops en route to and from Kenya and obtain visas where required.

d. Protocol

The host Government will facilitate immigration and customs clearance for Heads of Delegation and all other delegates. Liaison Officers will be available for assistance at the airport and for the duration of the meeting.

e. Baggage

Delegations will be assisted on arrival with collection and transport of luggage to and from the airport. However, it is recommended that each delegation designate an officer with overall responsibility for luggage. The officer will work closely with Protocol Officers at the airport.

8. TRANSPORT

The Government of Kenya will provide transport for Heads of Delegation and delegates for travel between the airport and hotels on arrival and departure, as well as between the meeting venue and designated hotels. Transport will also be provided for official events away from the main venue.

9. ACCOMMODATION

Delegates are responsible for meeting the full cost of their stay in Kenya including accommodation, meals (excluding those provided as part of the conference social programme), telephone, faxes, laundry and incidentals.

The Government of South Africa has negotiated discounted rates at the Sarova Whitesands Hotel, which houses the conference centre, and a number of other hotels in Mombasa's North Coast. Hotel reservations must be made through Commission of African Union using the Accommodation Form provided and **not** directly with the hotel.

Each delegate is required to make a deposit equivalent to one night's stay or provide Credit Card details to secure accommodation. The full balance will be required on arrival at the hotel. **Delegations should note that they will be responsible for the payment of any cancellation charges for rooms reserved at their request but not occupied.** Cancellations must be made **24 hours** prior to the arrival date. The full deposit will be forfeited to the hotel and the Credit Card charged for one night's deposit if reservations are not cancelled and rooms are not occupied. It is therefore important that delegates inform Commission of African Union and the Conference Director of revised travel schedules, late arrival or flight cancellations.

Delegates requiring special assistance should indicate this on the registration form.

For more information on Hotels in Mombasa visit: www.tourism.go.ke.

10. SOCIAL PROGRAMME

A programme of social events for delegates will be included in the official programme issued on arrival. A visit to Kenya Medical Research Institute (KEMRI) and Haller Park is included in this programme. Haller Park is just opposite the entrance to Sarova Whitesands Hotel. It is a man made park created out of reclamation of a former cement quarry. It is a spectacular 7 sq km nature and animal sanctuary. KEMRI on the other hand is situated in Kilifi, a centre recognized internationally in its range of research especially in Malaria disease.

11. MEDIA

All media wishing to cover AMCOST III must be accredited in order to have access to the conference venue and facilities. The African Union Commission, in consultation with the Government of Kenya, will issue a media advisory note in November 2007 calling for accreditation applications. Requests from foreign media for accreditation should be addressed to:

Conference Spokesperson AMCOST III

Conference Officer (Africa Union)
Mr. Eyob Demissie

Tel:+251-115517700(189)251-11-5540139
Fax: +251-11-5517844/5505928
Email: eyobd@africa-union.org

The host government will be responsible for accreditation of the local media and will coordinate publicity for the meeting in consultation with the Africa Union Commission.

Requests from the local media for accreditation should be sent to:

Ministry of Science and Technology
Public Communications Office
Ms Dorcus Akeyo Ambuto
Tel: +254 722388007
+254 020 253518
Email: ambuto@scienceandtechnology.go.uk

Regular media briefings will be conducted and news releases issued by the Commission. A joint Press Conference by the African Union and the government will be held on conclusion of the meeting.

A Media Centre with facilities for print and electronic media will be established at the Sarova Whitesands Hotel in Mombasa. Media passes will be required for access to the Media Centre.

12. GENERAL INFORMATION

a. Health and Medical

Kenya has a large network of public and private hospitals countrywide, offering excellent service. **A Yellow Fever Certificate is required for visitors who have traveled through Yellow Fever endemic zones.** Delegates are advised to consult their doctors or medical specialist for advice on vaccinations and medical requirements.

A medical doctor will be available “on call” for the duration of the conference as well as a stand-by Ambulance. However, delegates and other participants are strongly advised to secure Travel/Health insurance to cover medical expenses.

b. Climate

Kenya enjoys pleasant weather all year round. Its difference in topography causes varied climatic conditions countrywide. The Coastal region where Mombasa lies is normally hot and humid, moderated by the cool ocean breeze.

Temperatures in Mombasa range between 22⁰C & 30⁰C. For daily and long-term forecasts for Mombasa and Kenya as a whole, visit www.meteo.go.ke

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c. Clothing

Light clothing is therefore advisable.

d. Banking

Kenya is served by a number of international and local commercial banks with branches in Mombasa. Cash dispensers are widely available. Hotels, restaurants and shops accept Major Credit Cards.

Core banking hours are from 09h00 to 15h00 Monday to Friday.

The national currency is the Kenya Shilling (Ksh) = 100 cents.

Currency exchange rates at the time of going to print were as follows:

1. £1.00 = Ksh 138.00
2. US\$1.00 = Ksh 67.06

e. Business and Shopping

Most major shopping centres and malls operate 7 days a week. A day out shopping is the best opportunity to interact with the Kenyan people. Shopping here offers a wide variety of local products that make superb gifts and mementos.

The shopping spots vary from international standard shopping malls with elegant shops within the cities, to kiosks and open-air markets around the country.

Sisal basketry, traditional textile, wood and stone carvings, paintings, traditional music instruments and jewelry are widely on offer.

f. Taxes

16% Value-added-tax (VAT) is levied on most goods.

g. Time: GMT+3

h. Electricity

Kenya uses 240V 50 Hz electrical sockets with 3 pins. Delegates are advised to bring personal international adaptors if required.

i. Communication

The international dialing code for Kenya is +254. Area codes for; Nairobi is 020, Mombasa - 041, Kisumu - 057. To check a listed telephone number, go to www.yellowpageskenya.com.

Mobile telephone connection in Mombasa is excellent with good roaming connectivity from most service providers. Phone, fax and internet facilities are readily available in cyber cafes and hotels. Telephone cards and SIM cards can be purchased from nearby outlets.

j. Information Kits

The host Government will provide information kits for delegates on arrival. This will contain additional information on arrangements for the Meeting as well as more general information about the country.

ANNEX A1



**THIRD AFRICAN MINISTERIAL CONFERENCE ON SCIENCE AND TECHNOLOGY
(AMCOST-III)**

12 - 16 NOVEMBER 2007, REPUBLIC OF KENYA

Please return the completed form no later than 7 November 2007

COUNTRY:	
Delegation Group contact:	
E-mail/	

Fax/Phone:	
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(Please list all delegates with full titles in protocol order)

Note: If accompanied by spouse please denote by asterisk (*)

<p>Head of Delegation</p> <p>1. SURNAME.....</p> <p>Given names.....</p> <p>Title(Rt Hon/Hon/Mr/Mrs/Ms/other).....</p> <p>Designation.....</p> <p>Name of Spouse <i>(if attending)</i></p>	<p><u>Date and Time of Arrival</u>.....</p> <p>Flight No:</p> <p><u>Date of Departure</u>.....</p> <p>Flight No:</p>
<p>2. SURNAME.....</p> <p>Given Names.....</p> <p>Title(Mr/Mrs/Ms/other).....</p> <p>Designation.....</p> <p>Name of Spouse <i>(if attending)</i></p>	<p><u>Date and Time of Arrival</u></p> <p>Flight No:</p> <p><u>Date and Time of Departure</u>.....</p> <p>Flight No:</p>
<p>3. SURNAME.....</p> <p>Given Name.....</p> <p>Title(Mr/Mrs/Ms/other).....</p> <p>Designation.....</p>	<p><u>Date and Time of Arrival</u>.....</p> <p>Flight No:</p> <p><u>Date and Time of Departure</u>.....</p> <p>Flight No:</p>

4. SURNAME	<u>Date and Time of Arrival</u>
Given Name.....	Flight No:
Title(Mr/Mrs/Ms/other).....	<u>Date of Departure</u>
Designation.....	Flight No:

Please return this form to the following addresses:

1. Commission of African Union

Fax: +251-11-5517844 or +251-11-5505928

E-mail: mashelenih@africa-union.org; eyobD@africa-union.org

2. Republic of Kenya

Fax: 254 020 213215

e-mail: risoduwo@hotmail.com



THIRD AFRICAN MINISTERIAL CONFERENCE ON SCIENCE AND TECHNOLOGY (AMCOST-III)

12 - 16 NOVEMBER 2007, REPUBLIC OF KENYA

Please return the completed form no later than 7 November 2007

Organisation:	
Delegation Group contact:	
E-mail/ Fax/Phone:	

(Please list all delegates with full titles in protocol order)

Note: If accompanied by spouse please denote by asterisk ()*

<p>Head of Delegation</p> <p>1. SURNAME</p> <p>Given names.....</p> <p>Title(Rt Hon/Hon/Mr/Mrs/Ms/Dr. Prof).....</p> <p>Designation.....</p> <p>Name of Spouse <i>(if attending)</i></p>	<p><u>Date and Time of Arrival</u>.....</p> <p>Flight No:</p> <p><u>Date of Departure</u>.....</p> <p>Flight No:</p>
<p>2. SURNAME</p> <p>Given Names.....</p> <p>Title(Mr/Mrs/Ms/other).....</p>	<p><u>Date and Time of Arrival</u></p> <p>Flight No:</p> <p><u>Date and Time of Departure</u>.....</p>

Designation.....	Flight No:
Name of Spouse <i>(if attending)</i>	

Please return this form to the following addresses:

3. Commission of African Union

Fax: +251-11-5517844 or +251-11-5505928

E-mail: mashelenih@africa-union.org; eyobD@africa-union.org

4. Republic of Kenya

Fax: 254 020 213215

e-mail: risoduwo@hotmail.com

**AFRICAN MINISTERIAL CONFERENCE ON SCIENCE AND TECHNOLOGY
(AMCOST III)
HOTEL RESERVATION FORM**

DELEGATION (Country):.....

Name and Designation	Arrival Date	Departure Date	Hotel Name	Hotel Room Type Indicate Single or Double Occupancy	Dietary or other Special Requirement
I. Head of Delegation Name:..... Spouse's Name:..... <i>(if attending)</i>				Single/Double	
2. Name:..... Spouse's Name:..... <i>(if attending)</i>				Single/Double	
3. Name:..... Spouse's Name:..... <i>(if attending)</i>				Single/Double	

Name and Designation	Arrival Date	Departure Date	Hotel Name	Hotel Room Indicate Single or Double Occupancy	Dietary or other Special Requirement
4. Name:..... Spouse's Name:..... <i>(if attending)</i>				Single/Double	
5. Name:..... Spouse's Name:..... <i>(if attending)</i>				Single/Double	
6. Name:..... Spouse's Name:..... <i>(if attending)</i>				Single/Double	

Please return the completed form **no later than 5th November 2007**

**IMMIGRATION ENTRY REQUIREMENTS FOR NATIONALS
FROM AFRICAN STATES .**

Nationals of the following countries require referred visa to enter Kenya;

Cameroon

Mali

Nigeria

Senegal

Somali

Anybody with a travel document.

Note: duly completed visa application forms, two passport size photos, copy of applicant's passport together with an introduction letter must be submitted for processing at least 3 weeks prior to the expected date of arrival.

Nationals from the rest of African countries can obtain the entry visa on application, either at the port of entry or Kenya missions abroad (For more information visit: <http://www.mfa.go.ke> , <http://www.immigration.go.ke>)

AFRICAN UNION
الاتحاد الأفريقي



UNION AFRICAINE
UNIÃO AFRICANA

Addis Ababa, ETHIOPIA P. O. Box 3243 Telephone +251 11 5517700 Fax: +251 11 551 7844 Website: www.africa-union.org

AFRICAN MINISTERIAL CONFERENCE
ON SCIENCE AND TECHNOLOGY (AMCOST III)
THIRD ORDINARY SESSION
12 - 16 NOVEMBER 2007
MOMBASA, REPUBLIC OF KENYA

AU/MIN/ST/1(III)

DRAFT AGENDA
FOR THE MINISTERIAL MEETING

DRAFT AGENDA OF THE MINISTERS MEETING

1. Opening Session
2. Presentation of the Institutional Framework of the African Ministerial Conference On Science and Technology (AMCOST)
3. Election of the Bureau and Steering Committee
4. Presentation and Adoption of the Agenda
5. Handing Over Report from the Outgoing Chair of the AMCOST Bureau
6. Report of the Meeting of Experts
7. Presentation: Establishment of the African Education, Science and Technology Fund
8. Presentation of the Africa's Science and Technology Consolidated Plan of Action Implementation Strategy
9. Regional Presentations on Implementation of Africa's Science and Technology Consolidated Plan of Action (By Members of the AMCOST Bureau)
10. Any other business
11. Date and Venue of AMCOST IV Meeting
12. Adoption of the Outcome of AMCOST III
13. Closing Session

ANNEX E2

AFRICAN UNION
الاتحاد الأفريقي



UNION AFRICAINE
UNIÃO AFRICANA

Addis Ababa, ETHIOPIA P.O. Box 3243 Telephone +251 11 5517700 Fax: +251 11 551 7844 Website: www.africa-union.org

**AFRICAN MINISTERIAL CONFERENCE
ON SCIENCE AND TECHNOLOGY (AMCOST III)
THIRD ORDINARY SESSION
12 - 16 NOVEMBER 2007
MOMBASA, REPUBLIC OF KENYA**

AU/EXP/ST/1(III)

**DRAFT AGENDA
FOR THE EXPERTS' MEETING**

DRAFT AGENDA FOR THE EXPERTS' MEETING

1. Opening Session
2. Presentation of the Institutional Framework of the African Ministerial Conference On Science and Technology (AMCOST)
3. Presentation and Adoption of the Agenda
4. Presentation of the Report of the Last Meeting of the AMCOST Bureau.
5. Presentation of the Africa's Science and Technology Consolidated Plan of Action Implementation Strategy
6. Presentations on the Implementation of Africa's Science and Technology Consolidated Plan of Action:
 - (a) Progress Report on Implementation of the Plan of Action
 - (b) African Network on Water Sciences and Technology: Business Plan
 - (c) African Energy Research and Innovation Network: Business Plan
 - (d) African Science, Technology and Innovation Survey and Indicators
 - (e) Proposal to establish a high-level Science and Technology Panel on Climate Change
7. Presentations on Implementation of the African Union 2007 Summit Decisions
 - (a) The Outcome of the Conference of African Women in Science and Technology
 - (b) Progress Report on Research Policy Framework, Capacity Building for the African Policymakers and the Formation of the Pan African Intellectual Property Organization
 - (c) The African Consolidated Framework for Intellectual Property, Individual and Community Rights
 - (d) The African frame work on Bio-Prospecting
 - (e) Briefing on African Union Scientific Awards/AU-WIPO Awards

- (f) Science, Technology and Innovation for Industrialisation: The Outcome of the Conference of the African Ministers of Industry (CAMI)
- 8.
 - (a) Presentation of the Outcomes of the African Regional Workshop on Risk Assessment and Risk Management of Living Modified Organisms
 - (b) Presentation of the African Model Law on Safety in Biotechnology
- 9. Presentation of the Establishment of the African Education, Science and Technology Fund
- 10. Any Other Business
- 11. Adoption of the Experts Meeting Report
- 12. Closing Session